

About For Impact

For 40 years, **For Impact** has helped high-impact nonprofits tackle poverty, climate, hunger, education, justice, and global health. Our coaching, strategy, and campaign leadership have unlocked **\$3 billion+** in philanthropic investment and equipped **10,000** leaders across 40+ countries. Guided by one conviction—**impact drives income**—we design bold stories, build confident teams, and present clear investment opportunities to donors who want their giving to matter.

About Daughters of Charity Education Ministry (DOCEM)

Founded in 1633, the **Daughters of Charity of St. Vincent de Paul** have long viewed education as the surest path out of poverty. In the Province of St. Elizabeth Ann Seton (West), the Sisters co-sponsor **ten Catholic schools**, including three TK-8 campuses in the Bay Area: **Our Lady of the Visitation (San Francisco)**, **St. Patrick (San José)**, and **St. Elizabeth Seton (Palo Alto)**. Welcoming every child regardless of income, these schools pair rigorous academics with holistic support, enabling many first-generation scholars to graduate high school, pursue college, and lead in their communities.

POSITION DESCRIPTION: SENIOR ADVANCEMENT OFFICER (PART-TIME, 20 HRS/WEEK)

Organization Context

For Impact is a fundraising consulting firm that serves nonprofit organizations across the U.S. One of our partners/clients is **Daughters of Charity Education Ministry (DOCEM)**, which operates three K-8 Catholic schools in the San Francisco Bay Area:

- **Our Lady of the Visitation School (San Francisco, CA)**
- **St. Patrick School (San Jose, CA)**
- **St. Elizabeth Seton School (Palo Alto, CA)**

The Senior Advancement Officer will be employed by For Impact but embedded with DOCEM to provide fundraising counsel for these schools.

Position Summary

Provide high-level fundraising counsel and direct donor engagement support for DOCEM's Bay Area schools on a flexible schedule (~20 hours per week). Ideal for a seasoned Catholic school advancement professional seeking part-time work.

Key Responsibilities

1. Donor Portfolio Leadership (45 %)

- Manage a focused portfolio (~40) of major gift prospects (\$10,000 – \$100,000+), advancing each through the cultivation cycle.

2. Planned & Leadership Giving (5 %)

- Introduce legacy giving opportunities and secure leadership gifts for DOCEM strategic initiatives.

3. Coaching, Capacity Building, and Project Leadership (25 %)

- Mentor school-based staff/volunteers; refine case for support and solicitation materials.
- Project Manage / Lead development planning across three schools.

4. Foundation Relations (10 %)

- Develop and leverage networks to open doors with Bay Area and Catholic funders; assist in crafting proposals.

5. Strategic Events (10 %)

- Actively engage with key ministry events; facilitate donor-student engagement experiences.

Qualifications & Experience

- 8+ years in major gifts or advancement leadership, preferably in Catholic education or diocesan settings.
- Demonstrated success closing six-figure gifts..
- Deep, existing connections within Bay Area Catholic and philanthropic communities.

Core Competencies & Attributes

- Gravitas and credibility with high-net-worth donors and Church leadership.
 - Strategic thinker able to translate mission into compelling investment opportunities.
 - Flexible, consultant-minded collaborator comfortable with part-time cadence.
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Reporting & Team Structure

Reports to: For Impact Principal Consultant

Partners with: DOCEM Director of Development and School Principals

Location & Travel

Home-based in Bay Area with in-person donor meetings as needed (average 8–10 per month), and regular visits to schools (average 6-8 per month). Minimal travel beyond region.

Compensation & Benefits

- **Engagement format:** This role may be structured either as a part-time employee (W-2) *with* prorated benefits **or** as an independent contractor (1099).
 - **Compensation:** Pay range and structure (hourly *or* salaried) are open and will be negotiated with the finalist, commensurate with experience and agreed-upon scope.
 - **Employee benefits (if W-2):** Eligible for prorated PTO, access to health/vision/dental coverage, retirement plan participation, and professional development stipend.
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To Apply

Send résumé and two references to ryan@forimpact.org with subject line *Sr. Advancement Officer – Bay Area*. Review begins **June 15, 2025** and continues until filled.